NDBACE
North Dakota Board of Addiction Counseling Examiners
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PO BOX 1053
BISMARCK ND 58502-1053
701-805-5244 board@ndbace.org

MEETING MINUTES
Friday, August 28, 2026, 12:00 PM - 2:47 PM

Board Attendees: Chair Traen, Vice-Chair Wanner, Treasurer Hort, Member Frei, Member Theisen

Call to Order - 12:00 PM

Review of Meeting Minutes - Member Frei moved to approve July's minutes. Vice-Chair Wanner seconded. Voice vote (aye/nay). Motion carried.

Consent Agenda - Member Frei moved to approve Items 3.A-H: (A) Clinical Training - Barnett, Thiel, Jacob, Olson, Belgarde, Zabka; (B) Licensed Addiction Counselor - Spradling, Syverson, Fleck; (C) Licensed Master Addiction Counselor - Alcala; (D) Registered Private Practice - none; (E) Registered Clinical Supervisor - Sian, Schwinn; (F) Clinical Supervision Plans - none; (G) Name Changes - Rodriguez Sr; (H) Exam Applications - Ward. Treasurer Hort seconded. Roll Call Vote: Theisen-Y, Wanner-Y, Traen-Y, Hort-Y, Frei-Y. Approved unanimously.

Internships
Hamilton (Revocation) - No motion made. Board consensus to let trainee status expire (~Dec. 11).

Complaints
2025-5, 2025-7, 2025-9, 2025-12 - Member Frei moved to approve the resolution drafted by Assistant Attorney General Woodworth. Treasurer Hort seconded. Roll Call Vote: Theisen-Y, Wanner-Y, Frei-Y, Traen-Y, Hort-Y. Approved unanimously.
2026-3 - Member Theisen moved: minimum 5-year suspension per licensee's proposed terms; 2 years probation with monthly supervision; reflection paper; permanent revocation of Registered Clinical Supervision status. Treasurer Hort seconded. Roll Call Vote: Wanner-Y, Frei-Y, Traen-Y, Theisen-Y, Hort-Y. Approved unanimously.
2026-6 - Member Theisen moved: new settlement agreement, 6 months probation, 6 CEUs workplace conflict resolution, 6 CEUs client care/termination. Vice-Chair Wanner seconded. Roll Call Vote: Hort-Y, Frei-Y, Theisen-Y, Traen-Y, Wanner-Y. Approved unanimously.
2026-8 - Vice-Chair Wanner moved: 9 CEUs (3 boundaries, 3 communication, 3 mandated reporting), 6 months probation with outside supervision, one supervisor report at end. Member Theisen seconded. Roll Call Vote: Frei-Y, Wanner-Y, Hort-Y, Theisen-Y, Traen-Y. Approved unanimously.
2026-11 - Tabled.

Administrative Staff Update - Lance Effertz to serve as primary point of contact/Licensing Specialist going forward; Jesse Hauser supporting.

CEU Audit Update - Member Frei and Vice-Chair Wanner reviewing CEU files; reminder to update spreadsheet status.

Other Board Business - None.

Adjourn - 2:47 PM