Friday February 13, 2026
12:00 PM
MONTHLY MEETING MINUTES

Board Attendees: Jeremy Traen, Elsie Motter, Leslie Bakken Oliver, Jana Theisen, Courtney Burgad-Wifall, Taylor Hort and Thomas Frei

Other Attendees: Lance Effertz, Jesse Hauser, William Woodworth, Terry Effertz, Denise Andress, Brianna Fleck, Amanda Myhre, Heidi Reiker, Lindsay Jellesed, Jen Johnson

I. Call to Order - 12:03 PM

II. Review of Meeting Minutes - Member Bakken-Oliver motioned to approve the minutes from the January 9, 2026 meeting. Member Hort seconded the motion. All in favor. Motion carried.

III. Consent Agenda - Chair Traen motioned to approve Consent Agenda III A. through D. minus III. A. 6. and III. A. 8. Vice-Chair Motter seconded. Tom-Y, Jana-Y, Elsie-Y, Taylor-Y, Courtney-Y, Jeremy-Y. Continued discussion included Vice-Chair Motter questioning III. D. 1. Chair Traen will work with Jesse due to changes in transcript reviews/approvals. Member Burgad-Wifall motioned to approve to include III. A. 6. and III. A. 8. Member Hort seconded. Roll call vote: Jana - Y, Tom -Y, Elsie - N, Jeremy - Y, Taylor -Y, Courtney - Y. Motion carried.

A. Clinical Training

1. Jamie Belgarde
2. Toni Pippia
3. Ariana Best
4. Maegan Trevino
5. Amber Marquardt
6. Tia Aas
7. Cianna Rabbithead
8. Nicole Fettig

B. Licensed Addiction Counselor

1. Elizabeth MacDonald-Olson
2. Ashley Becker
3. Aimee DeSherlia
4. Linette Wilson
5. Nichole Gubbels

6. Lindsay Jellesed

C. Licensed Master Addiction Counselor

1. Karen Harding (Rydin)
2. Tayler Matthews
3. Erin Corbett
4. Ashton Madsen
5. Aline Muhimpundu
6. Tonja Bopp

D. Internship

1. Kari Kruger
2. Doreen Parkos

IV. Discussion - Shortage of Supervisors - Vice Chair Motter - Reviewed data showing 52% of licensees are eligible to supervise, raising questions about whether there's an actual shortage or if eligible supervisors aren't accepting trainees. Recommended creating public-facing list of supervisors.

V. Complaints

A. 2026-1 - Member Theisen motioned to dismiss complaint. Member Hort seconded. Approved Unanimously by Roll Call Vote.

B. 2026-2 - Violation of III-38 and III-39 - Vice Chair Motter motioned for licensee to complete mental health assessment and drug and alcohol testing within 6 weeks of applying for licensure in the future. Member Bakken-Oliver seconded. Approved unanimously by Roll Call Vote.

C. 2025-7 and 2025-12 - Member Bakken-Oliver motioned to authorize the initiation of administrative proceedings under Ch. 32.2832 and details will be worked on by Chair Traen, Council, and Member Bakken-Oliver.

VI. Other Board Business

A. April Quarterly Meeting moved to April 24, 2026 9:00 AM.

B. William Woodworth advised Brittany Robitaille-Muffler has not signed settlement and has requested additional time/an extension to fulfill the class component of the agreement. Office staff to advise Brittany the board will not grant an extension until she signs the agreement.

VII. Adjourn - 1:52 PM

**The discussion of some of the above topics may be held in executive session rather than during the portion of the meeting that is open to the public. If this is a regular meeting, additional*

topics may be discussed. If this is a special or emergency meeting, the governing body's discussion will be limited to the topics and executive sessions listed above.