NDBACE

NORTH DAKOTA BOARD OF ADDICTION COUNSELING EXAMINERS

Friday, January 10, 2025
9:00 am
Quarterly Meeting

MEETING MINUTES

Board Attendees: Jeremy Traen, Karalee Harper, Courtney Burgad-Wifall, Leslie Bakken Oliver.

Other Attendees: Stephen Hanson, Teal Nelson, Teal Nelson, Adalia McCrea, Laura Helbling and Bert Cline.

I. Call to Order 8:59pm

II. Review of Meeting Minutes - Member Harper moved to approve the minutes from the December 13, 2024 meeting. Member Burgad-Wifall seconded the motion. Motion carried.

III. Consent Agenda - Member Burgad-Wifall moved to approve the Consent Agenda. Member Harper seconded the motion, Roll Call Vote Jeremy Traen-Y, Karalee Harper-Y, Courtney Burgad-Wifall-Y, Leslie Bakken Oliver-Y. Approved unanimously.

A. Clinical Training

1. Britta Audette

B. Licensed Addiction Counselor

1. Levi Greseth
2. Chris Miller
3. Tasha Kelly (MT Reciprocity)

C. Registered Clinical Supervisor

1. Cassandra Gabel

D. Approved Programs

1. 10th Annual Nicotine Dependence Conference Bismarck

IV. Complaints

A. Teal Nelson Settlement Agreement - Member Harper moved to remove probation. Member Bakken-Oliver seconded the motion, Roll Call Vote Jeremy Traen-Y, Karalee Harper-Y, Courtney Burgad-Wifall-Y, Leslie Bakken Oliver-Y. Approved unanimously.

B. Shenika Bordeaux-Collins - Member Bakken-Oliver moved to dismiss the complaint as no violation occurred. Member Harper seconded the motion, Roll Call Vote Jeremy Traen-Y, Karalee Harper-Y, Courtney Burgad-Wifall-Y, Leslie Bakken Oliver-Y. Approved unanimously.

VI. Other Board Business

1. Brookly Maxon discussion- Brooklyn attended January's meeting with her supervisor Adelia McCrea regarding transcript review. Brooklyn's transcript review was approved by the prior board and we are now requiring additional course work. Member Bakken Oliver motioned that she submit her completed Theories & Techniques course and take 3 CEU on Professional Ethics to include NAADAC Code of Ethics before qualifying to take the license exam. Karalee seconded. Roll Call Vote Jeremy Traen-Y, Karalee Harper-Y, Courtney Burgad-Wifall-Y, Leslie Bakken Oliver-Y. Approved unanimously.

2. The Review of Board responsibilities sheet is tabled until we have a new board member appointed by the Governor's Office.

3. Occupation Board Survey Report shared with board members.

4. Comment Period ends for Administrative Rules. Member Bakken-Oliver moved to accept Administrative Rules and submit a rules packet to AG's Office for issuance of the rules opinion. Member Harper seconded the motion, Roll Call Vote Jeremy Traen-Y, Karalee Harper-Y, Courtney Burgad-Wifall-Y, Leslie Bakken Oliver-Y. Approved unanimously.

5. Procedure Flow Chart discussion reviewed by board. Karalee will make a few edits and we can then add to the website.

VII. Adjourn 10:17am

**The discussion of some of the above topics may be held in executive session rather than during the portion of the meeting that is open to the public. If this is a regular meeting, additional topics may be discussed. If this is a special or emergency meeting, the governing body's discussion will be limited to the topics and executive sessions listed above.*