NDBACE

NORTH DAKOTA BOARD OF ADDICTION COUNSELING EXAMINERS

Friday, June 13, 2025
12:00 PM
MEETING MINUTES

Board Attendees: Jeremy Traen, Taylor Hort, Leslie Bakken Oliver, Elsie Motter, Courtney Burgad-Wifall

Other Attendees:Terry Effertz, Bert Cline, Lance Effertz, Laura Helbling, Stephen Hanson, Jana Theisen, Marc Michaelson, Denise Andress, Kelli Krieg, Zach Magnuson, James Knopik, Beth Stroup

I. **Call to Order: 12:02pm**

II. **Review of Meeting Minutes -** Member Motter moved to approve the minutes from the May 23, 2025 Meeting.Member Hort seconded the motion. Motion carried.

III. **Consent Agenda -** Member Motter moved to approve the Consent Agenda. Member Hort seconded the motion, Roll Call Vote Jeremy Traen-Y, Elsie Motter-Y, Taylor Hort-Y, Leslie Bakken Oliver-Y and Courtney Burgad-Wifall. Approved unanimously.

A. Clinical Training
1. Nichole Heinle
2. Dammond Schemmel
3. Lindsay Jellesad
4. Victoria Church

B. Licensed Addiction Counselor
1.Summer LaBelle
2. Manish Chaudhary Reciprocity Canada
3. Ellie Papineau-remove Provisional status met requirements

IV. **Complaints**

A. Nathan Faa - NDBACE-Ethics courses completed. Member Bakken-Oliver moved to remove probation effective 7/10/25. Member Burgad-Wifall seconded the motion, Roll Call Vote Jeremy Traen-Y, Elsie Motter-Y, Taylor Hort-Y, Leslie Bakken Oliver-Y and Courtney Burgad-Wifall. Approved unanimously.

B. Amandan McMahon complaint will be moved to July's meeting giving Member Oliver-Bakken time to further investigate

C. Kelli Krieg complaint will be dismissed due to submission is anonymous. Anonymous complaints will not be acted upon.

D. CEU Settlement Agreements completed-Probation removed. Member Bakken-Oliver moved to remove probation for the CEU Settlement Agreements. Member Hort seconded the motion, Roll Call Vote Jeremy Traen-Y, Elsie Motter-Y, Taylor Hort-Y, Leslie Bakken Oliver-Y and Courtney Burgad-Wifall. Approved unanimously.

Delia Caruso- Delia's discipline action is affecting her getting a license in the State of Connecticut. The Board agreed to write a letter explaining the action was more of a resolution due to missing 1.5 hours of Professional Ethics. The letter will be sent to the State of Connecticut and copied to Delica Caruso.
Member Motter moved to send a letter to the state of Connecticut explaining the disciplinary action. Member Burgad-Wifall seconded the motion, Member Hort seconded the motion, Roll Call Vote Jeremy Traen-Y, Elsie Motter-Y, Taylor Hort-Y, Leslie Bakken Oliver-Y and Courtney Burgad-Wifall. Approved unanimously.

Troy Fischer
Jackie Grams
Kathleen Reichenberg
John Wieglenda
Pamela Quinn

V. Other Board Business

A. Marc Michaelson new application-Chair Traen had questions on the violation that occurred a year ago. Denise Andress with NDTAAP shared the steps taken to with his clinical training after the violation. Marc has goals and objectives set in place which he completed. Member Burgad-Wifall moved to approve the application. Member Hort seconded the motion, Roll Call Vote Jeremy Traen-Y, Elsie Motter-Y, Taylor Hort-Y, Leslie Bakken Oliver-not present (stepped away from call) and Courtney Burgad-Wifall. Approved

B. Staff will work on updating applications, specifically the Clinical Training forms to add a question about violations on the application.

VI. Adjourn at 1:10pm

**The discussion of some of the above topics may be held in executive session rather than during the portion of the meeting that is open to the public. If this is a regular meeting, additional topics may be discussed. If this is a special or emergency meeting, the governing body's discussion will be limited to the topics and executive sessions listed above.*