NDBACE

NORTH DAKOTA BOARD OF ADDICTION COUNSELING EXAMINERS

Friday, March 13, 2026
12:00 PM

MEETING MINUTES

I. Call to Order - Chair Jeremy called the meeting to order at 12:00 PM via Zoom on Friday, March 13, 2026.

II. Review of Meeting Minutes - The February 13, 2026 meeting minutes were presented for review and approval. No questions, comments, or amendments were raised. Approved via voice vote.

III. Consent Agenda - The Chair explained the consent agenda process to new board member Allison. Items on the consent agenda have been pre-reviewed by a board member and confirmed to meet all applicable criteria. No items were pulled for separate discussion. Approved 5-0 in a roll call vote

A. Clinical Training

1. Ashley Woitel

C. Licensed Master Addiction Counselor

1. Madison Winkle
2. Ashley Pierce

D. Registered Private Practice

1. Candace Azure

E. Registered Clinical Supervisor

1. Joyce Schulz

IV. Discussion

1. Brittney Schwinn (Eisenzimmer) - Brittney Schwinn Eisenzimmer appeared before the board to discuss her concerns regarding advancement from LAC to LMAC. The office identified outstanding requirements including COU 604, COU 602, COU 555, and a passing exam score, while Brittney questioned whether her accredited master's degree, five years of LAC practice, and extensive CEUs should exempt her from additional coursework. William Woodworth identified a viable pathway under the administrative code: if Brittney obtains 20 CEUs in clinical supervision within a three-year period and is granted Registered Clinical Supervisor status with this board, she would then be eligible to apply for LMAC by virtue of also holding her LPCC, bypassing the additional coursework and

exam. A relevant master's-level supervision course may count toward the CEU requirement subject to application review and recency requirements, and Registered Clinical Supervisor status would additionally make her eligible for private practice registration. Brittney also flagged a discrepancy in the board's transcript review form, which references "bachelor's, master's, and/or doctoral level courses" in apparent conflict with current administrative code. Terry will investigate and staff will update related forms to align with current code.

2. Jareb Kinney - Jareb Kinney, LPCC, licensed clinical supervisor, and Program Director for Minot State University's new Mental Health and Substance Use Counseling program, appeared seeking guidance on the LMAC application process both for himself and to better support future graduates. His primary concern was not the substantive requirements but the contradictory and circular nature of the application forms, along with questions about how the transcript crosswalk works and whether supervision hours completed under LCSW or LPCC supervisors would count toward the LAC supervised experience requirement. William confirmed that where two courses are listed to satisfy a single academic requirement, both are required as together they cover the necessary content, and that the administrative code does not explicitly require that supervising clinicians hold an addiction counselor license. The Chair acknowledged the forms are known to be outdated and confirmed this will not delay Jareb's application; Staff and the Chair will work with him directly to process the application according to code via email, then route it through the standard channel for board approval.

V. Other Board Business

A. Resignation - Courtney informed the board that she needs to step down due to a loss of childcare. Discussion included the resignation process and timeline for filling her seat.

B. Complaint - A complaint matter was discussed with involvement from James (Department contact). The Chair noted that the regular process would be followed unless new information warranted an expedited special meeting.

VI. Adjourn