Friday,September 12, 2025
12:00 PM
MEETING MINUTES

Board Attendees: Taylor Hort, Leslie Bakken Oliver, Elsie Motter, Courtney Burgad-Wifall, Jana Theisen and Tom Frei (joined later)

Other Attendees: Terry Effertz, Bert Cline, Lance Effertz, Laura Helbling, Stephen Hanson, Jana Theisen, Denise Andress, Kurt Snyder, James Knopik, Heather Moen, Melanie Hanson.

I. **Call to Order: 12:01pm**

II. **Review of Meeting Minutes -** Member Burgad-Wifall moved to approve the minutes from the July 11, 2025 Meeting.Member Hort seconded the motion. Roll Call Vote Elsie Motter-Y, Taylor Hort-Y, Leslie Bakken Oliver-Y, Jana Theisen-Y and Courtney Burgad-Wifall-Y. Approved

III. **Consent Agenda -** Member Burgad-Wifall moved to approve the Consent Agenda. Member Bakken-Oliver seconded the motion, Roll Call Vote Elsie Motter-Y, Taylor Hort-Y, Leslie Bakken Oliver-Y, Jana Theisen and Courtney Burgad-Wifall. Approved unanimously.

A. Clinical Training

1. Jerried Volk
2. Jana Hatzenbihler
3. Darian Haug
4. Rosanna Rodriguez
5. Shannon Thorgramson
6. Channing Spralding
7. Samantha Morris

B. Licensed Addiction Counselor

1.Lindsey Page
2.Grace Rodriguez
3. Hannah Kaul
4. Jane Phelps
5.William Dittmer
6. Hannah Laney

C. Licensed Master Addiction Counselor

1. Michaela Gorman
2. Rachel Daigle

D. Private Practice

1. Candace Ell

I. Complaints

A. Tyler McKay-Move to October Agenda so board members have time to review

B. Brenda Owen-Move to October Agenda so board members have time to review

C. Heather Moen- Discussed complaint. Since the board will need more time to review the complaint is moved to October Agenda for time to review

II. Other Board Business

A. Taylor Hort will be the Board Treasurer

B. Audit - LMAC & LCAC, need to complete the clinical supervision CE hours even if they are not supervising.

C. Member Burgad-Wifall and Member Tom Frei will assist in Transcript Reviews. Chair Traen will need to train.

D. James Knopik questioned the board approving the Private Practice applications. "LLC" Do they need to apply for Private Practice? The Board will check with Steve Hanson, Attorney General' s office for guidance.

E. Administrative Rules will go in effect 10/1/2025

III. **Adjourn 1:02pm**

**The discussion of some of the above topics may be held in executive session rather than during the portion of the meeting that is open to the public. If this is a regular meeting, additional topics may be discussed. If this is a special or emergency meeting, the governing body's discussion will be limited to the topics and executive sessions listed above.*